

Conquest Comprehensive Plan
Steering Committee

Meeting Agenda
February 8, 2022
7:00 PM at the Town Hall

Agenda:

1. Public Launch Meeting debrief
 - a. Goal: Gather feedback on the meeting
 - b. Objectives – answer the following questions:
 - i. Was the presentation effective in communicating the plan process to the community? If it wasn't, what additional information would have been helpful?
 - ii. Were all questions answered clearly to community members? Which questions need to be answered with more information? Have any other questions been asked since the meeting?
 - iii. Should the committee host a raffle again at a future meeting? How well was it received?
 - iv. Was attendance satisfactory? How did accessing the meeting online work?
2. Survey
 - a. Goal: The committee will be informed of preliminary survey results and will engage in a discussion of how to gather more responses; each committee member will be tasked with collecting at least 5 more responses.
 - b. Objectives – answer the following:
 - i. What themes from the survey responses are starting to coalesce?
 - ii. How successful have committee members been at contacting schools and churches in the Town? Are there other populations that need to be engaged?

iii. What is a target number of responses that the committee wants to reach?

iv. Have committee members reached out to five other people, as asked to do in previous correspondence? If not, this is an action item by the end of February.

3. Inventory & Analysis

a. Goal: The committee will be informed on the type of information gathering that will be reported on in the Inventory and Analysis; they will be given the opportunity to review other Town's examples and provide input on whether there are other types of information for Conquest that should be reported.

b. Objectives

- i. Review each theme with sub-themes (e.g. natural resources includes wetlands, floodplains, streams/rivers, lakes/ponds, soil types, scenic vistas, and more)
- ii. Review examples from other Towns on how data has been reported

iii. Are there other types of data that the committee is interested in knowing?

4. Scheduling

a. Goal: The committee is informed of the schedule change for the next Public Meeting

b. Objectives:

- i. Walk the committee through the first half of the year:
 1. March – report final survey results; begin drafting Vision & Goals
 2. April-June – review the Inventory and Analysis; refining Vision & Goals
 3. July – public meeting to present Inventory & Analysis, survey results, and draft Vision & Goals
 4. OR October Meeting – present I & A and Obj. & Rec. + Vision & Goals
- ii. Deliver updated schedule to the committee at next meeting