

Conquest Comprehensive Plan
Steering Committee Meeting Minutes
January 19, 2023
7:00 PM at Conquest Town Hall

Meeting Attendees:

- Cayuga County Planning and Economic Development Department (CCPED) staff in attendance:
 - Gregory Diebold, Planner
 - Gregory Hutnik, Senior Planner
- Steering Committee Members in attendance:
 - Shannon Bozeat
 - Tallie Czajkowski
 - Aubrey Davis
 - Lucas Ferrin
 - Cindy Lamphere, Town Board
 - Jack Lees, Town Board
 - Joni Lincoln, Town Historian
 - Sue Montana, Planning Board
 - Nicholas Schmitt, Planning Board
 - Dorothy Slegle
 - Bob Vogel, Planning Board Chair
- Steering Committee Members Absent:
 - Brenda Green, Planning Board
 - Dale Powell
- Members of the Public in attendance:
 - Charles Randle

Meeting:

1. Meeting Opens – 7:05pm
2. Community Updates
 - a. Joni Lincoln suggests contacting her about a “blessing box” at the Town Hall, as she has experience with managing them at churches
 - b. Reminder that the Planning Board meets every 2nd Thursday of the month and these are open to the public
3. November Public Open House re-cap
 - a. Overall positive feedback; good attendance
 - b. Recap of public comments left during the open house.
 1. One comment in particular was incorporated into the Draft Plan revisions – to include the Route 370 corridor in the Growth/Investment Character Area on the Future Land Use Map of the Plan

4. Review Full Draft Plan

- a. Committee requests that the Inventory and Analysis Sections be reordered as follows:
 1. Regional Context
 2. Population, Housing, and other Demographics
 3. Community Facilities, Infrastructure and Transportation
 4. Cultural, Recreational, and Historic Resources
 5. Land Use
 6. Agriculture
 7. Natural Resources and Environmental Quality
 8. Hazard Mitigation
 9. Economic Development
 - b. Discussion of the role of the comprehensive plan in town land use decision making. The comprehensive plan sets up the Town's policy on land use issues, setting the background for the formulation of land use regulations/tools that the town can adopt. However, the comprehensive plan does not regulate land use on its own.
 - c. Discussion of how the comprehensive plan may be utilized to prevent the burden of high intensity/impact land uses cumulating in certain areas of town. How to best address this issue in the plan will be an ongoing conversation between the Cayuga County Planning Department and the Town Planning Board as the Planning Board receives and reviews the Comprehensive Plan.
 - d. Survey Results: The committee requested some additional visualization and analysis of the survey results such as creating a word cloud, highlighting the total number of comments received, the total number of comments mentioning certain words such as 'agriculture', etc. The committee also requested that the full survey results may not be appropriate for including in the Comprehensive Plan document itself, and instead should be made available at the Town Hall.
 - e. Goal Section: Edit some of the goal descriptions to make clear what each goal is, how it can be achieved, and why the goal is important to the Town.
 - f. Other Edits:
 1. Include historical pictures of Conquest village/hamlet centers in History section
 2. Add the Mennonite school located in Victory to the list of schools attended by students in the Town of Conquest
 3. Recategorize the 'fishing rod store' as a car repair/maintenance store
 4. Add that the town hall building was completed in 1997
 5. Include the word 'regenerative' in the vision statement
5. After discussion of the full Draft Comprehensive Plan, the consensus of the Steering Committee, without objection, was to move the Draft Comprehensive Plan, along with all edits agreed upon during the Steering Committee Meeting, to the Planning Board for their review.
6. Discussion of Next Steps:

- a. CCPED will address all comments received from the Committee and incorporate all edits into an updated Draft Comprehensive Plan.
 - b. CCPED will submit to the Conquest Planning Board the updated Draft Comprehensive Plan by Friday, January 27th, 2023 for the Planning Board's review and endorsement.
- 7. Meeting Adjourns - 9PM