

Conquest Comprehensive Plan Steering Committee Meeting

**June 16, 2022
7:00 PM at the Town Hall**

Notes:

1. Community Updates
 - a. Planning Board
 - i. Meetings are every second Thursday at 7:00 PM at the Town Hall, open to the public
 - ii. Letters to the Siting Board encouraging a site visit to the solar project were sent by Town and County.
 - iii. Had local tax assessor come to last meeting and have a discussion on their role in the town. Info from this meeting (attached) can help generate goals for the CP.
 - iv. Currently setting goals for next year
 - v. Creating an operations manual to standardize board procedures
 - vi. \$75,000 in COVID relief money left – the committee and comp plan process could develop ideas for projects
 1. Suggestion to install baby-changing stations in the park restrooms
 - b. County
 - i. NYSEDA solar safety workshop at the Fire Department on June 27 – geared towards code enforcement officers and fire safety inspectors. See attached flyer.
2. **Public Open House – July 21, 6-8 PM, at the large Town Pavilion**
 - a. *Can we get a food truck? Please let Greg know by June 24.*
 - b. Format:
 - i. Short presentation at beginning reintroducing project and answering big questions, such as why is Conquest doing a Comprehensive plan?
 - ii. Followed by an open house with 8 or so stations. Each station will encompass an aspect of work done on the comp plan so far (an inventory section, survey results, and vision statement)
 - iii. Committee members will staff stations to engage attendees – Greg will assign roles and provide support
 - c. Materials and handouts suggestions:
 - i. Comp Plan Samples
 - ii. Handout of presentation summary
 - iii. A general fact sheet about the comprehensive plan

- d. Ideas to increase engagement/participation:
 - i. Have a trivia question at each station (such as a fun fact or Conquest history question).
 - ii. Provide Q+A sheets for community members to fill in and hand back in at the end of the meeting
 - iii. Post it boards at each station for people to write ideas
 - iv. Drop box for people to anonymously give suggestions
 - e. Other ideas:
 - i. Make sure big picture is captured at meeting:
 - 1. What is inventory and analysis? Why do we need a comp plan?
 - 2. Prompting questions such as: Is it more important to you to have regulations or a plan?
 - f. Postcards will be sent to all property owners around June 27/28
3. Draft Vision Statement
- a. Consensus to add “sustainable” in front of “agricultural businesses”
4. Inventory and Analysis
- a. Cultural, Historical, and Recreational Resources:
 - i. Goals/priorities ideas:
 - 1. Snowmobile trails are one of the few reasons people come to/pass through Conquest, and capitalizing on this traffic could be beneficial – Gas station and coffee shop
 - a. Trails will be affected by solar project.
 - 2. Community ties – ways to get to know your neighbors
 - 3. Elderly services and support
 - 4. Preserving resources/services/etc. that Conquest currently has, and seeking opportunities for new
 - 5. Have a station or historical monument along the Canal for people to learn more about the Erie Canal, with information on where to find out more (such as the Erie Canal Museum in Port Byron)
 - 6. Seek NRHP application and grant opportunities
 - ii. Other notes:
 - 1. Include information about community events that used to occur in Conquest but no longer do
 - 2. Solar Panels are planned for many of the current snowmobile routes
 - 3. Find out more information about NRHP program to provide feedback to committee
 - b. Community Facilities and Infrastructure:
 - i. Section edits:

1. Transfer Station: Remove cost of permit and resident-only eligibility from narrative, and instead write “permits are available at the town office”
 2. Include cell tower(s) in infrastructure section
 3. Fiber options exist on some properties
- ii. Goals ideas:
 1. Self-supporting transfer station
 2. Expand recycling options
 3. Discussion of if broadband infrastructure should be a goal, which may or may not be a priority for residents
 4. Plan for additional cemetery, possibly behind town hall
- c. Economic Development:
 - i. Edits/thoughts for section:
 1. Town and highway dept major employer
 2. Cottage industry jobs missing from businesses list
 3. Ed and Jean’s Market in Port Byron should be added
 - ii. Goal ideas:
 1. Interest in bringing in some shops and retail business opportunities: coffee shop, gas station, farmers market

Next Meeting:

PUBLIC OPEN HOUSE

Thursday, June 21, 2022

6:00 – 8:00 PM

Town Hall Large Pavilion